

## PERIODIC INSPECTION REPORT FOR AN ELECTRICAL INSTALLATION

Issued in accordance with British Standard 7671 - Requirements for Electrical Installations by an Approved Contractor or Conforming Body enrolled with NICEIC, Warwick House, Houghton Hall Park, Houghton Regis, Dunstable, LU5 5ZX

Original (To the person ordering the work)

### A. DETAILS OF THE CLIENT

Client: Mr Hutchby  
Address: 39 Shirley Street  
Sawley  
Long Eaton  
Nottingham  
Postcode: NG10 3BN

### B. PURPOSE OF THE REPORT

*This Periodic Inspection Report must be used only for reporting on the condition of an existing installation.*

Purpose for which this report is required: To detect so far as reasonably practicable, and to report on any factors impairing or likely to impair the safety of an electrical installation.

### C. DETAILS OF THE INSTALLATION

Occupier: Sawley Community Centre	Description of premises:	Domestic	Commercial	Industrial
Address: Draycott Road Sawley Long Eaton Nottingham		No	No	No
Postcode: NG10 3FR	Other: (Please state)	Hall		
Date of previous inspection: 24/09/2010	Estimated age of the electrical installation:	40	years	
Electrical Installation Certificate No or previous Periodic Inspection Report No: IPN2/0095710	Evidence of alterations or additions:	<input checked="" type="checkbox"/>	If yes, estimated age	< 2 years
Records of installation available: <input checked="" type="checkbox"/>	Records held by: Mr Hutchby & J P Carty (Electrical Contractors) Limited			

### D. EXTENT OF THE INSTALLATION AND LIMITATIONS OF THE INSPECTION AND TESTING

Extent of the electrical installation covered by this report:

Fixed wiring only.

Agreed limitations (including the reasons), if any, on the inspection and testing:

Sample visual inspection of accessories and wiring.  
Sub main to adjacent building not tested.  
Stage lighting not tested.  
Stage dimmer pack Zs taken at consumer unit only.

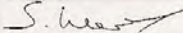
The inspection has been carried out in accordance with BS 7671, as amended. Cables concealed within trunking and conduits, or cables and conduits concealed under floors, in inaccessible roof spaces and generally within the fabric of the building or underground, have not been visually inspected.

### E. DECLARATION


I/We being the person(s) responsible for the inspection and testing of the electrical installation (as indicated by my/our signatures below), particulars of which are described above (see C), having exercised reasonable skill and care when carrying out the inspection and testing, hereby declare that the information in this report, including the observations (see F) and the attached schedules (see H), provides an accurate assessment of the condition of the electrical installation taking into account the stated extent of the installation and the limitations of the inspection and testing (see D).

I/We further declare that in my/our judgement, the said installation was overall in  an unsatisfactory condition (see G) at the time the inspection was carried out, and that it should be further inspected as recommended (see I).  
*(insert 'a satisfactory' or 'an unsatisfactory', as appropriate.)*

#### INSPECTION, TESTING AND ASSESSMENT BY:

Signature:   
Name (CAPITALS): S WEST  
Position: Qualified Supervisor  
Date: 28/11/2011

#### REPORT REVIEWED AND CONFIRMED BY: See note below

Signature:   
Name (CAPITALS): J P CARTY  
*(Registered Qualified Supervisor for the Approved Contractor at J)*  
Date: 28/11/2011

This certificate is not valid unless accompanied by pages 2 and 3

EPM2/0021059

Contractors Reference Number

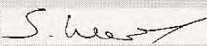
CRN/

# EMERGENCY LIGHTING PERIODIC INSPECTION AND TESTING CERTIFICATE

Original (To the person ordering the work)

A DETAILS OF THE CLIENT		PURPOSE OF THE CERTIFICATE
Occupier/client	Sawley Community Centre, c/o Mr Hutchby, 39 Shirley Street, Sawley, Long Eaton, Nottingham Postcode : NG10 3BN	To certify continued compliance of an existing installation <input checked="" type="checkbox"/>

B DETAILS OF THE EMERGENCY LIGHTING INSTALLATION	
Address/	Sawley Community Centre, Draycott Road, Sawley, Long Eaton, Nottingham Postcode : NG10 3FR
Extent of the installation covered by this certificate	All areas

C CERTIFICATION <small>* Delete as appropriate</small>	
Contractor responsible for carrying out the inspection and testing (address)	34 Borough Street, Castle Donington, Derby Postcode : DE74 2LA
Trading title	J P Carty (Electrical Contractors) Limited Telephone No 01332 810773
<p>I/we* hereby certify that the emergency lighting system installation at the above premises has been inspected and tested by me/us* in accordance with the 'Results Schedule of items inspected and tested' on page 2, and to the best of my/our* knowledge and belief, the installation complies at the time of my/our* inspection and testing with the recommendations given in BS 5266-1: 2005 <i>Emergency lighting Part 1: Code of practice for the emergency lighting of premises</i>, BS EN 1838: 1999 / BS 5266-7: 1999 <i>Lighting applications - Emergency lighting</i> and BS EN 50172: 2004 / BS 5266-8: 2004 <i>Emergency escape lighting systems</i>, except as stated in section D.</p>	
Name (CAPITALS) S WEST	Signature  Inspector Date 29/11/2011

D DETAILS OF THE DEVIATIONS FROM THE CURRENT STANDARDS	
Requirement No	Details of the deviations
Additional information has been supplied on extra pages Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

E RELATED REFERENCE DOCUMENTS	
Periodic Inspection Report No. and/or date of most recent - covering the existing emergency lighting installation - see Note 1	IPN2/0341538
Other documents (if any) please state	

F NEXT INSPECTION	<small>§ Enter interval in accordance with Clause 7.2 of BS EN 50172: 2004 / BS 5266-8: 2004</small>	<small>* Delete as appropriate</small>
I/We*, the person identified in C, RECOMMEND that this installation is further inspected and tested after an interval of not more than	§ 12 MONTHS	

Notes: 1. The wiring system of an existing emergency lighting system should have been periodically inspected and tested in accordance with BS 7671 and a Periodic Inspection Report issued. Where applicable and where available, the serial number and/or date of the most recent report should be recorded in the space provided.

# O.Heap & Son (Derby) Ltd

## Fire Protection Engineers

SS/ 099284

Chandos Pole Street, Derby DE22 3BJ Tel: 01332 366721 Fax: 01332 203721  
 Email: sales@oheap.co.uk Website: www.oheap.co.uk

VAT No. 295 7621 18  
 Registered in England and Wales No: 01416575

A S456      CC/ 2      O/No.  

Customers Name Sawley Memorial hall  
 Address Draycot Road  
Sawley

Telephone No.   Postcode NG10 3BL

### CERTIFICATE OF CONFORMITY

We hereby certify that the Fire Extinguishers as set out below have this day been maintained and passed satisfactory to BS 5306-3:2009

QTY

1	2kg CO <sub>2</sub>	@	per unit
2	2kg Dry powder	@	per unit
3	6ltr AFFFoam	@	per unit
		@	per unit
		@	per unit
		@	per unit
		@	per unit
		@	per unit
1	FIRE BLANKET INSPECTION	@	per unit

QTY

REFILL/DISCHARGE TEST/SUPPLY

PART No.

1	6ltr AFFFoam (DTR)		@	per unit
			@	F.O.C per unit F.O.C
1	2kg Dry powder (DTR)		@	per unit
			@	per unit
			@	per unit

NON-CONFORMING

TOTAL

TYPE	W	AF	CO <sub>2</sub>	DP	FB	HY	AF	DP	H	HR		
SIZE										EXT	@	per unit
QTY										FB	@	per unit

ENVIRONMENTAL DISPOSAL

#### MATERIALS SUPPLIED

2	HEAD 'O' RINGS	@	per unit
1	HORN/ELBOW 'O' RINGS	@	per unit
3	HOSE 'O' RINGS	@	per unit
5	GAUGE PATCHES	@	per unit
	SAFETY PINS	@	per unit
	'OK' TAMPER PINS	@	per unit
6	TAMPER SEALS	@	per unit
	ELBOW HORN	@	per unit
		@	per unit
		@	per unit
		@	per unit
		@	per unit

Customer information on Extinguisher Maintenance can be found at [www.oheap.co.uk](http://www.oheap.co.uk) or on request.

PAGE 1 TOTAL TO CARRY FORWARD	SUB TOTAL
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FOLD

FOLD



To confirm the validity of the gas operative please contact CORGI on 0870 401 2300 or www.corgi-group.com

Serial No.

**9032379**

# LANDLORD/HOME OWNER GAS SAFETY RECORD



This inspection is for gas safety purposes only in accordance with The Gas Safety (Installation and Use) Regulations. Flues were inspected visually and checked for satisfactory evacuation of products of combustion. A detailed internal inspection of the flue integrity, construction and lining has not been carried out.

**Registered Business Details** CORGI REG NO 7206

Gas operative A. Parker (Print name)

CORGI ID card serial No. 266 8072

Company PARMET

Address 42 BSEEN AVE

SANDWICH NO7 2JG MM.

Postcode ME10 5SH Tel No. 015 9372401

**Job Address**

Name (Mr/Mrs/Miss/Ms) Sally Ann Connor

Address DEACOTT RD

SANDWICH

NO7 2JG

Postcode \_\_\_\_\_ Tel No. \_\_\_\_\_

**Landlord (or where appropriate their agent)**

Name (Mr/Mrs/Miss/Ms) Miss Murray

Address 36 SANDWICH ST.

SANDWICH

NO7 2JG

Postcode \_\_\_\_\_ Tel No. \_\_\_\_\_

## APPLIANCE DETAILS

## INSPECTION DETAILS

Location	Appliance type	Make	Model	Flue type OF/RS/FL	Landlord's appliance (if applicable) Yes/No/NA	Appliance inspected Yes/No	Combustion analyser reading (if applicable)	Operating pressure in mbars or heat input kW/h or Btu/h	Safety device(s) correct operation Yes/No/NA	Ventilation provision satisfactory Yes/No	Visual condition of flue and termination satisfactory Yes/No/NA	Flue performance checks Pass/Fail/NA	Appliance serviced Yes/No	Appliance safe to use Yes/No
1	Stove	Wespa	C70	RS	Yes	Yes	83.0%	45kW	Yes	Yes	Yes	Pass	Yes	Yes
2	Kitchen Cooker	CNLO	CR9110	FL	Yes	Yes	NA	21mb.	Yes	Yes	NA	NA	no	Yes
3	Boiler	Worcester	UC355	RS	Yes	Yes	NA	14L	Yes	Yes	Yes	Pass	Yes	Yes
4														
5														

## DEFECT(S) IDENTIFIED

## REMEDIAL ACTION TAKEN

Warning/Advice Notice issued Yes/No (if yes insert serial No.)

**NEXT SAFETY CHECK DUE WITHIN 12 MONTHS**

Gas installation pipework satisfactory visual inspection Yes/No

Emergency Control accessible Yes/No

Satisfactory gas tightness test Yes/No/NA

Equipotential bonding satisfactory Yes/No

This Safety record is issued by: Signed [Signature]

Received by: Signed \_\_\_\_\_

Date 1/12/11

Print name A Parker

Tenant/Landlord/Agent/Home Owner \_\_\_\_\_

Number of appliances tested 3

Key: White Copy – Landlord/Managing Agent/Home Owner Green Copy – Tenant Yellow Copy – Registered Business \* Refer to separate Warning/Advice Notice

To re-order quote Ref: CP12



# Certificate of Employers' Liability Insurance (a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policyholder employs persons covered by the policy.)

1. Policy number	58/SB/17308795
2. Name of policyholder	Sawley Community Centre
3. Date of commencement of insurance policy	09/06/2011
4. Date of expiry of insurance policy	09/06/2012

We hereby certify that subject to paragraph 2:-

1. The policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney **(b)**; and
2. **(a)** the minimum amount of cover provided by this policy is no less than £5 million **(c)**;  
~~**(b)** the cover provided under this policy relates to claims in excess of £ but not exceeding £~~

Signed on behalf of **Allianz Insurance plc**  
Authorised Insurers

Andrew Torrance

Andrew Torrance  
Chief Executive

## Notes

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.*
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.*
- (c) See regulation 3 (1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable specify the amount of cover provided by the relevant policy.*